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| C:\Users\Maria\AppData\Local\Microsoft\Windows\INetCacheContent.Word\Palliser-logo.jpgPO Box 57124, Mana 5247, Wellington | Secured Creditor’s ClaimSECTION 305(4) COMPANIES ACT 1993 |
| **NAME AND POSTAL ADDRESS OF CREDITOR IN FULL**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Telephone Numbers:( )( )Email:Bank Account:Contact Person: | \*Any personal information collected is for the purpose of administering the liquidation in accordance with the Companies Act 1993. The information will be used and retained by Palliser Insolvency Limited, and will be released to other parties only with your authorisation or in compliance with the Privacy Act 1993.Under Section 305(4) of the Companies Act 1993 the valuation and claim made by a secured creditor claiming as an unsecured creditor against a company in liquidation for the balance due must be in this prescribed form and must – 1. Contain full particulars of the valuation and any claim; and
2. Contain full particulars of the charge including the date on which it was given; and
3. Identify any documents that substantiate the claim and charge.

You may have access to and request correction of any personal information.*(Not applicable, if creditor is not an individual within the meeting of the Privacy Act 1993.)* |
| **NAME OF THE COMPANY IN LIQUIDATION:** Limited (In Liquidation)I, *(Name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**(If claim is made on behalf of creditor, specify relationship to creditor and authority)*claim that after valuing the security as at the date the company was put into liquidation, the abovenamed creditor is unsecured for the sum of:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*\_\_\_\_\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*\_\_\_\_\_\_\_**(Amount in words and figures)* |
| Full particulars of the valuation, claim, and charge, are set out, and any supporting documents that substantiate the claim and the charge are identified on the reverse of this form.(The liquidators may require the production of a document under section 305(5) of the Companies Act 1993. You are not required to attach any supporting documents at this stage, but you may attach them now if you think it would expedite the processing of the claim). |
| Signed: | Date: |
| **WARNING:** | It is an offence under Section 305(11) of the Companies Act 1993 to – 1. Make or authorise the making of, a claim that is false or misleading in a material particular knowing it to false or misleading; or
2. Omit, or authorise the omission from a claim of any matter knowing that the omission makes the claim false or misleading in a material particular.
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| **Received**(Date Stamp) | **RESERVED FOR OFFICE USE:**Claim admitted/rejected for voting purposes:*(Delete one)* | Signed: | Date: |
| Claim rejected for payment: | Signed: | Date: |
| Claim admitted for payment: | Preferential Claim for:$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Ordinary Claim for:$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Signed**Liquidator: | Date: |
| **Note:** If the decision to admit or reject a claim is amended, regulation 8 of the Companies Act 1993 Liquidation Regulations 1994 requires that it be recorded in writing. |
| C:\Users\Maria\AppData\Local\Microsoft\Windows\INetCacheContent.Word\Palliser-logo.jpg PO Box 57124, Mana 5247, Wellington | Secured Creditor’s Valuation of SecuritySECTION 305(4) COMPANIES ACT 1993 |
| **PARTICULARS OF THE CHARGE** |
| Description of the Charge:Description and location of property subject to charge:Date charge given/ date of acquisition of property subject to the charge:If applicable, details of registration (including date): |
| **PARTICULARS OF THE VALUATION** |
| Amount of security valued at:Particulars of valuation: |
| **IDENTIFICATION OF DOCUMENTS THAT SUBSTANTIATE THE CLAIM AND THE CHARGE**(if not already supplied in either of the above boxes) |
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